

St. Croix Festival Theatre COVID Safety Rehearsal Protocols

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First Week of Rehearsal

- Rehearsal held outdoors at the St. Croix ArtBarn (1040 Oak Ridge Dr, Osceola, WI 54020)
- Everyone fully masked and distanced; blocking done at a distance, can move closer when we are able to move inside
- Actors take and log their own temperature upon arrival
- Everyone in company takes a COVID test five days after arrival (Fri. May 21st). Once negative tests are received, we will be able to move indoors, relax distancing a bit (approx. Tues. May 25th).
 - COVID testing will be done through the Wisconsin Department of Health in association with Vault Health with their at-home testing system. A separate document details this process.
- Limit on interactions within the company both in and out of rehearsal until negative tests are received

Rehearsal Set-Up/Protocols

- The Infection Control Specialist takes temperatures as company members arrive. In accordance with CDC regulations, anyone with a temperature of 100.4 degrees or higher is sent home to isolate and monitor symptoms. A negative COVID test may be required before returning to rehearsal/performance.
 - Similarly, if a company member reports symptoms during rehearsal/performance, they are sent home to isolate and monitor symptoms. A negative COVID test may be required before returning to rehearsal/performance.
- Our HVAC systems will be run during rehearsal to promote air circulation, doors will be kept open whenever possible.
- A HEPA-filtered air purifier will be run at least 1-hour prior to rehearsal in the rehearsal space and run continuously throughout rehearsal to promote air circulation.
- Any person present in the rehearsal space will be required to wear a mask at all times during rehearsal, with the exception of actors, who will be able to remove their masks while on stage at a predetermined date approximately one week before the show's opening with the exception of cue-to-cue technical rehearsal
- Actors are to always be masked when off-stage, whether in rehearsal or the green room
- No objects are to be shared during rehearsal, including but not limited to:
 - Pens/pencils
 - Paper
 - Dishes
 - Coffee maker
 - Food/beverages
- Eating/drinking is permitted in a separate area outside of the rehearsal space→ in the bank rehearsal space, the permitted areas for eating/drinking are the courtyard beside the bank and the back room on inclement weather days; in the theatre, the permitted

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areas for eating/drinking are the tables outside in front of the theatre and the lobby of the theatre space on inclement weather days

-There will be no visitors allowed in the rehearsal/performance area

-Company members are to maintain social distance within the rehearsal space until the first negative test results are received, at which time distance measures can be reevaluated.

-Complete information on medical facilities and other resources in the area will be given to the actors and stage managers prior to the first day of in-person work.

Testing Protocols

-For the purpose of testing, the term “company member” includes: actors, stage managers, directors, Infection Control Specialists, any other employee that interacts with actors and stage managers

-Company members are required to receive a negative COVID-19 test result no more than 48 hours prior to their arrival for the start of the summer season; if you need assistance obtaining a COVID test in your location, please contact Brooke Smith, Infection Control Specialist, St. Croix Festival Theatre (artsedfestivaltheatre@gmail.com)

-Every company member will be tested on the fifth day of the summer season in St. Croix Falls

-Free, at-home test kits are available to all residents of Wisconsin through the Department of Health. Info on this can be found at:

<https://www.dhs.wisconsin.gov/covid-19/collection.htm>

-SCFT will coordinate with company members on scheduling these tests to ensure timely delivery and results

-Once everyone receives a negative test result, rehearsals may be moved indoors and social distancing measures slightly relaxed

-During the rehearsal and performance period, all company members must be tested for COVID-19 every two weeks

-Company members who are required to work in the public, including those with public-facing jobs and activities, must be tested for COVID-19 every week

-SCFT will coordinate with company members on scheduling these tests to ensure timely delivery and results

-If a company member tests positive for COVID-19:

-The show will pause until an investigation is completed to determine who has been exposed and what additional precautions are necessary, and the CDC's and local government's public health recommendations for community-related exposure will be followed.

-We will notify the health department/assist in contact tracing if necessary

-All company members will be immediately notified and told to isolate

-Any company member who has been exposed must receive a negative COVID

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test administered at least five days post-exposure to return to in-person rehearsal/performance

-If prudent, rehearsals may be conducted virtually during this time

-Any company member living in a host home who tests positive will be removed from their host home to isolate at the expense of St. Croix Festival Theatre

Behavior Outside of Rehearsal/Performance

-Company members' interactions with persons outside one's household must be limited during pre-employment, employment and off-hours; attending crowded events or gatherings should be avoided.

-When going out in public, company members must always wear an appropriate face mask and social distance in addition to following all executive orders from the government. **Each person's decisions affect not only their individual safety but that of their fellow colleagues.**

-If anyone in the company leaves the show and then returns (a vacation, family event, or predetermined creative opening in the show), the returning individuals will be tested and receive their negative tests results before being allowed to return to work.

-If their first negative test result was not at least five days post-return, another negative test result must be received at that time. Said company member, if an actor, will return to wearing their face mask and maintaining social distance at all times until their second negative test result is received at least five days post-return to the company

-Company members are encouraged to make use of grocery pick-up and delivery when available, as well as to avoid patronizing restaurants and bars for dine-in service

-Company members who have friends/family visiting during the summer are asked to wear an appropriate face-covering whenever possible around their guests as well as to avoid patronizing bars and restaurants for in-person dining with their guests

Cleaning Protocols in the Rehearsal Space

-Every space in the rehearsal facilities will be deep cleaned immediately prior to in-person work per CDC's recommendations for cleaning and disinfection; in the event that rehearsal is not happening in the space on any particular day, the space will still receive a cleaning during that time

-Cleaning logs that document date, time and scope of cleaning will be maintained.

-These cleanings will be carried out by company members on a set schedule in association with the Infection Control Specialists

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Infection Control Specialists:

Isaac Bont -- scftheatre@gmail.com, (651) 249-5957

Megan Hanks -- festivaltheatremarketingassoc@gmail.com, (602) 803-0755

Jason Richards -- festivaltheatreartistic@gmail.com, (903) 240-1693

Brooke Smith -- artsedfestivaltheatre@gmail.com, (423) 914-9411

Please sign below acknowledging you have read and agree to abide by the protocols and procedures laid out in this document.

Signature

Date